



Minutes

Date: October 26th, 2021

Time: 3:00pm – 5:00pm

Location: 940 Filbert St., San Francisco CA, 94133

By video: <https://us02web.zoom.us/j/7400276877?pwd=eUxEZzgvRTJqNzlyUndqbG9PWjNRUT09>

By phone: (415) 762-9988

Meeting ID: 740 027 6877 // Password: 2929

Attendees: Board Members:

Bitu Nazarian (Chair): 2469 Bryant St., San Francisco, CA 94110

Pooja Shah (Treas.): 940 Filbert St., San Francisco, CA 94133

Ravi Paidipaty (Secretary): 2845 Lake Street, San Francisco, CA 94121

Farouk Ladha: 460 Noe St., San Francisco, CA 94114

Patience Yi: 5161 Masonic Ave., Oakland, CA 94618

Lindsay Florin: 674 Via de la Valle, Solana Beach 92075

Nik Ajagu: 940 Filbert St., San Francisco, CA 94133

Apologies: Andrew Glickman

Staff: Ryan Chapman, Emily Bobel Kilduff

Guests: Dena Koren (Edtec), Josh Clark (Edtec)

1. Welcome and Attendance	3:00 – 3:05pm
- Welcome and Overview of Meeting <i>Action: Quorum Established</i>	Documents: 1. 211026 Agenda
2. Public Forum**	3:05 – 3:10pm
3. Co-founders' Report	3:10 – 3:45pm
- Progress on Priorities EBK and RC focussed on the challenges in first 2 months of school. These include an increase in student behaviors, driven by trauma and the lack of acculturation. Staff mid-year transitions are low compared to other schools, but high for New School SF (we typically have zero and currently have two). The school's model allows it to flex and cover the attrition and transition, but the impact on staff and student morale is something we need to pay close attention to. Priority is being placed on culture and climate and the injection of positivity for students and staff. The Board pushed for the school to think holistically about how it can support the team to increase sustainability and retention. Revisiting compensation in light of a competitive job market, teacher shortage, and rising inflation needs to be a priority.	Documents: 3. October '21 Update & Risk Analysis

<p>The Board asked how they could contribute to and acknowledge the team. RC and EBK would send concrete ideas and needs to members.</p>	
<p>4. Close Session: Conference with Real Property Negotiations</p>	<p>3:45 – 4:05pm</p>
<ul style="list-style-type: none"> - Property: Valencia St, San Francisco, CA Agency Negotiation: Co-Heads of School Negotiating Parties: Board, Co-Heads of School Under Negotiation: Purchase and Sale Agreement <p>The results of closed session is that there were no actions taken.</p>	<p>Documents:</p> <ul style="list-style-type: none"> 4. Valencia St. Property Packet
<p>5. Finance & Fundraising</p>	<p>4:05– 4:35pm</p>
<ul style="list-style-type: none"> - September '21 Financials <p>The finance team discussed the drivers in the school's drop in revenue and the strategies to address them. Enrollment is at 400 and attendance is at 92%. The decrease in local revenues is due to pandemic issues (specifically restrictions on bus and Exploremos) and increase in expenses (computers, furniture, SPED). Edtec shared a sensitivity table looking at impact of ADA. The Board raised questions regarding attendance and quarantine.</p> <p>RKC discussed possible actions to mitigate. The Board discussed what was appropriate target for fund balance and agreed to come back to this to set. Board felt comfortable with reduction of fund balance to 10%. The school will prioritize attendance and enrollment first, followed by fundraising, followed by holding or reducing expenditure. The Board also requested the school draft a plan for replenishment of funds if needing to dip into fund balance.</p> <ul style="list-style-type: none"> - Fundraising <p>Development team gave updates on campaigns and expectations for commitments and cash in.</p> <ul style="list-style-type: none"> - Review of Educator Effectiveness Spending Plan (2021-26) <p>The Board reviewed the spending plan.</p>	<p>Documents:</p> <ul style="list-style-type: none"> 5a. FY22 September Financial Memo 5b. 2021-22 Fundraising Overview 5c. 2021-26 NSSF EE Spending Plan
<p>6. Governance</p>	<p>4:35 – 4:50pm</p>
<ul style="list-style-type: none"> - Board Development 2021-22 <p><i>Moved to next meeting</i></p>	
<p>7. Consent Agenda</p>	<p>4:50 – 4:55pm</p>
<ul style="list-style-type: none"> - Approval of Previous Minutes <p><i>Action: 210831 Minutes Approved, with correction that Andrew Glickman was minuted as present.</i></p> <ul style="list-style-type: none"> - ESSER III Expenditure Plan <p><i>Action: ESSER III Expenditure Plan Approved</i></p> <ul style="list-style-type: none"> - NSSF Compliance Requirements 2021-22 <p><i>Action: Compliance Requirements 2021-22 Approved</i></p>	<p>Documents:</p> <ul style="list-style-type: none"> 7a. 210831 Minutes 7b. 2122 NSSF ESSER III Expend. Plan 7c. Compliance Requirements 2021-22
<p>8. Any Other Business</p>	<p>4:55 – 5:00pm</p>

<i>Possibility of a special meeting in November. Board noted that Monday or Tuesdays were to be avoided de to scheduling conflicts.</i>	
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*Anyone is welcome to attend the Board meeting. Please note that the Public Forum segment of the agenda is provided to the public for the opportunity to directly address the Board on any item on the agenda or any other issue regarding New School SF. If several people are present and want to speak before the Board, time allotted to each person may be limited. Members of the public may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.