



Minutes

Date: October 25th, 2022

Time: 3:00pm – 5:00pm

Location: This meeting will be held remotely per AB 361 Brown Act Flexibility

By video: <https://us06web.zoom.us/j/84310821902?pwd=eHJyTXN2UDJCNE5Wc2RtbVFEZGJhZz09>

By phone: (669) 444-9171

Meeting ID: 843 1082 1902 // Password: 158370

Attendees: **Board Members:** Bita Nazarian (Chair), Pooja Shah (Treas.), Farouk Ladha, Patience Yi, Lindsay Florin, Nik Ajagu, Gregory Peters

Apologies: Ravi Paidipaty (Secretary), Andrew Glickman

Staff: Ryan Chapman, Emily Bobel Kilduff, Megan Exnicios

Guests: Josh Kemp (Edtec)

1. Welcome and Attendance	3:00 – 3:05pm
<ul style="list-style-type: none"> - Welcome and Overview of Meeting <p style="color: green; margin-left: 20px;"><i>Action: Quorum Established</i></p>	Documents: 1. 221025 Agenda
2. Public Forum**	3:05 – 3:10pm
3. Co-founders’ Report	3:10 – 3:40pm
<ul style="list-style-type: none"> - Progress on Priorities <p style="color: green; margin-left: 20px;">Board reviewed 2021-22 academic data. EBK presented on data set and detailed performance, broken out by grade level. Trends emerging across the school mirror what is happening at a state and national level, including a drop in proficiency in numeracy. The board asked questions around how to interpret these results given the unique circumstances of the last 2.5 years, and specifically what does this mean with respects to our own expectations. The school’s results are strong (out-performing both the district and the state), yet there are clear areas of growth, especially amongst sub-groups. EBK clarified that the MAP and CSGF results were based in research around what students should know at each grade level <i>pre-pandemic</i>. NS was also compared against all schools in the CSGF portfolio and ranked in the top 10%. The board also reviewed subgroups, areas of growth, and bright spots. EBK and RC presented factors that contributed towards performance and the priorities set for this year to address areas of growth like mathematics.</p>	Documents: 3a. October '22 Update & Risk Analysis

<p>GP extended a provocation for future analysis around our data and results: “why are we not serving who we are not serving”.</p> <p>RC presented progress to date in enrollment for 2022-23. The school is below its target by ~5% largely due to low acceptance rate amongst prospective kinder families. This is a new factor in our enrollment and the opposite of upper elementary and middle school with high acceptance rates. Based on analysis and qualitative feedback, the timing of offers to waitlisted families made a significant difference, with acceptance rates dropping towards or into the beginning of the school year. The school’s location was a big factor for many kinder families. Strategies around the timing of offers and the engagement of prospective families to increase acceptance rates were discussed.</p> <p>The board asked for demographic breakdown of the school, which will be presented at next meeting.</p>	
<p>4. Finance & Fundraising</p>	<p>3:40 – 4:10pm</p>
<ul style="list-style-type: none"> - Finance Update JK presented the September financials and the key factors impacting our revenue, expenditure, and cash flow assumptions. The board discussed the school’s enrolment, decrease in attendance due to illness, and the impact on ADA. There was a revision to revenue to account for these decreases. Local revenue assumptions (Exploremos and transportation) were also revised down due to service disruptions, like staff shortages. Cash flow was positively impacted by the release of one-time funds in December and June. - Fundraising Overview EBK presented on our progress towards the school’s fundraising goals. The school exceeded targets in September. However, our monthly goals increase significantly as the year progresses. Major gifts are a priority for the school and critical to meet our goals. Focus will also be on new funding for this year to mitigate the risk of renewals and multi-year asks not meeting expectations. This also builds our pipeline, which is critical for future years. The JD for the Director of Development role to be vetted at next meeting. 	<p>Documents: 4a. September '22 Finance Package 4b. 2022-23 Fundraising Overview</p>
<p>5. Close Session: Conference with Real Property Negotiations</p>	<p>4:10 – 4:40pm</p>
<ul style="list-style-type: none"> - Property: Valencia St, San Francisco, CA Agency Negotiation: Co-Heads of School Negotiating Parties: Board, Co-Head of School Under Negotiation: Purchase and Sale Agreement <i>The results of closed session is that there were no actions taken.</i> 	
<p>6. Governance</p>	<p>4:40 – 4:50pm</p>

7. Consent Agenda	4:50 – 4:55pm
<p>Motion to break consent agenda and remove ELO plan.</p> <ul style="list-style-type: none"> - Approval of Previous Minutes <i>Action: 220830 Minutes Approved</i> - Approval of Extended Learning Opportunities Plan <i>Action: 2022-23 NSSF ELO Plan Approved: GP abstained (absence of explicit welcome of race, other) Will reintroduce in December</i> - NSSF Compliance Requirements 2022-23 <i>Action: 2022-23 NSSF Compliance Requirements Approved</i> - Renewal of Resolution Regarding the Brown Act and Finding of Imminent Risk to Health and Safety of In-Person Meetings <i>Action: NSSF Resolution Brown Act and Imminent Risk Renewed</i> 	<p>Documents:</p> <ul style="list-style-type: none"> 7a. 220830 Minutes 7b. 2223 NSSF ELO Plan 7c. 2223 NSSF Compliance Req 7d. NSSF Resolution – Brown Act and Imminent Risk
8. Any Other Business	4:55 – 5:00pm

*Pursuant to NSSF’s 12/20/21 approved resolution in compliance with AB 361 all members of the Board of Directors as well as the Executive Team, will join the meeting via phone/video conference. No teleconference locations will be posted.

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**Anyone is welcome to attend the Board meeting. Please note that the Public Forum segment of the agenda is provided to the public for the opportunity to directly address the Board on any item on the agenda or any other issue regarding New School SF. If several people are present and want to speak before the Board, time allotted to each person may be limited. Members of the public may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.