



Minutes

Date: February 28th, 2023

Time: 3:00pm – 5:00pm

Location: This meeting will be held remotely per AB 361 Brown Act Flexibility

By video: <https://us02web.zoom.us/j/7400276877?pwd=eUxhZzgvRTJqNzlyUndqbG9PWjNRUT09>

By phone: (415) 762-9988

Meeting ID: 740 027 6877 // Password: 2929

Attendees: **Board Members:** Bita Nazarian (Chair), Pooja Shah (Treas.), Farouk Ladha, Lindsay Florin, Nik Ajagu, Gregory Peters

Apologies: Patience Yi, Andrew Glickman, Ravi Paidipaty (Secretary)

Staff: Ryan Chapman, Emily Bobel Kilduff, Megan Exnicios

Guests: Josh Clark (Edtec), Tracy Hanna (ECB)

1. Welcome and Attendance	3:00 – 3:05pm
- Welcome and Overview of Meeting <i>Action: Quorum Established</i>	Documents: 1. 230228 Agenda
2. Public Forum**	3:05 – 3:10pm
3. Co-founders' Report	3:10 – 3:40pm
- Progress on Priorities <i>The board requested the Cofounders report focused on people. EBK and RC shared of mid-year transitions, which is very unusual and how most have been amongst teaching assistants. It was also shared that 1-2 administrator transitions at year's end, was also something the school was managing.</i> <i>EBK reported on recent academic data and the progress being made, especially among black students in reading. MAP data showing significant growth in middle school. This is being attributed to a strong MS team, the learning design of MS, and teachers using their free periods to push into other classes to support interventions.</i> <i>BN noted the ELD progress and the need to understand how this happened. GP talked about his own experience and power of partnership, experience and collaboration.</i> <i>RC reported on the Prop 39 process, how clear and transparent the communications have been, and the lack</i>	Documents: 3. Feb '23 Update & Risk Analysis

<p><i>conflict or politics. The school has been offered exclusive use of the 940 Filbert campus.</i></p> <p><i>RC noted that our recruitment focus was on increasing the offer to acceptance yield and completing enrolment and registration by end of June '23.</i></p>	
<p>4. Finance & Fundraising</p>	<p>3:40 – 4:10pm</p>
<ul style="list-style-type: none"> - Finance Update <i>JK reported that lower enrolment and attendance is applying pressure on finances. January legislative proposals could further affect our funding. There is the potential of a State claw back of arts funding.</i> <i>Cash is focus this year and next with less revenue following a drop in one-time funding. Current projections call for actions to be taken to close \$700-900K gap between revenue and expenditure. RC laid out ways to increase revenue via enrolment and attendance as well as areas to cut expense. Next year will be the first time the school does not need to fund growth.</i> - Fundraising Overview <i>ME reported that the school missed targets in December, but exceeded targets in January. The board reviewed priorities and the path to goal, including making and closing large, multi-year asks. The focus was also on prospecting new funders for the building and ongoing operational support. Risk is in changes to expectation in renewals and new funding would be needed to fill gap.</i> <i>EBK said that the school was developing a pitch for a Teacher Excellence program that supports all stages of an educators career.</i> <i>The board inquired about the Development Director position. EBK said the school will be posting the job description and beginning to network to build a pool of candidates. Prospecting new funders for the building and ongoing operational support.</i> <i>GP Targeted and fluid asks. Need priorities for the school and then board members</i> 	<p>Documents:</p> <ul style="list-style-type: none"> 4a. January '23 Finance Package 4b. February '23 Fundraising Overview 4c. 2324 Budget Overview
<p>5. Close Session: Conference with Real Property Negotiations</p>	<p>4:10 – 4:40pm</p>
<ul style="list-style-type: none"> - Property (Multiple Locations): Valencia St, SF, CA; 17th St, SF, CA; Howard St, SF, CA Agency Negotiation: Co-Heads of School Negotiating Parties: Board, Co-Head of School Under Negotiation: Letter of Interest/Term Sheet 	

<p><i>The results of closed session is that there were no actions taken</i></p>	
<p>6. Governance</p>	<p>4:35 – 4:50pm</p>
<ul style="list-style-type: none"> - Renewal of Terms <i>Action: Renewal of 3-year term for Bitu Nazarian, Pooja Shah, and Lindsay Florin approved</i> - Review of Board Matrix <i>The board reviewed the matrix and agreed on the targets and timeline for board growth. It was agreed that given quorum requirements that: an odd number members is needed and the focus should be on SF residents.</i> <p><i>GP recommended an annual student and family rep position. RC suggested that, as a first step, a member of the student council could come and present at meetings. All agreed that having an alum serve in the future would be ideal. Board currently has 2 of 9 members who are New School SF parents.</i></p> <p><i>NA committed to think about network and focus on those who are, themselves, good networkers. All members agreed to look at their networks and come to the next meeting with recommendations. It was also suggested that prospective board members, once successfully engaged, be asked if there was a friend who they thought might want to join with them.</i></p> 	<p>6a. Board Matrix 6b. Board Terms 6c. Brown Act Requirements & Changes</p>
<p>7. Consent Agenda</p>	<p>4:50 – 4:55pm</p>
<ul style="list-style-type: none"> - Approval of Previous Minutes <i>Action: 221213 Minutes approved</i> - Second Interim Budget Report <i>Action: 2nd Interim Report approved</i> - Approval of NSSF 2022-23 School Accountability Report Card <i>Action: 2022-23 NSSF SARC approved</i> 	<p>Documents: 7a. 221213 Minutes 7b. 2223 NSSF 2nd Interim Report 7c. 2223 NSSF SARC</p>
<p>8. Any Other Business</p>	<p>4:55 – 5:00pm</p>

*Pursuant to NSSF’s 12/20/21 approved resolution in compliance with AB 361 all members of the Board of Directors as well as the Executive Team, will join the meeting via phone/video conference. No teleconference locations will be posted.

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**Anyone is welcome to attend the Board meeting. Please note that the Public Forum segment of the agenda is provided to the public for the opportunity to directly address the Board on any item on the agenda or any other issue regarding New School SF. If several people are present and want to speak before the Board, time allotted to each person may be limited. Members of the public may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.