



Minutes

Date: April 26th, 2022

Time: 3:00pm – 5:00pm

Location: This meeting will be held remotely per AB 361 Brown Act Flexibility

By video: <https://us02web.zoom.us/j/7400276877?pwd=eUxZzgvRTJqNzlyUndqbG9PWjNRUT09>

By phone: (415) 762-9988

Meeting ID: 740 027 6877 // Password: 2929

Attendees: **Board Members:** Bita Nazarian (Chair), Pooja Shah (Treas.), Ravi Paidipaty (Secretary), Farouk Ladha, Patience Yi, Lindsay Florin, Andrew Glickman, Nik Ajagu

Staff: Ryan Chapman, Emily Bobel Kilduff, Megan Exnicios

Guests: Dena Koren (Edtec), Josh Clark (Edtec)

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| 1. Welcome and Attendance | 3:00 – 3:05pm |
| <ul style="list-style-type: none"> - Welcome and Overview of Meeting <p><i>Action: Quorum Established</i></p> | Documents: 1. 220308 Agenda |
| 2. Public Forum** | 3:05 – 3:10pm |
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| 3. Co-founders' Report | 3:10 – 3:40pm |
| <ul style="list-style-type: none"> - Progress on Priorities <p><i>EBK and RC presented on staff attrition, which is the second highest in the school's history. This is a trend across education, linked specifically to high rates of educator burn out. The school now has an unprecedented number of hires (15 total) and is building the capacity to process the volume of candidates. The quality of the applicant pool/pipeline is mixed so sorting is taking time. Ask of the board to network with educators to further develop the pipeline. EBK detailed the context for hiring and how competitive it is right now. Negotiations are ongoing with existing staff. Board encouraged alternative avenues for recruitment. They introduced the idea of hiring day and/or simplified process to expedite interview to offer timeline.</i></p> <p><i>The board inquired as to the plan in the event that we cannot hire all roles. EBK laid out the contingency plan, which focuses on being flexibility with the co-teaching model, including hiring additional TAs. The school has the capacity to support newer teachers with our new instructional coach and new program directors.</i></p> <p><i>The new leadership hires were introduced: Director of Elementary, Director of Middle School, and Instructional</i></p> | Documents: 3. April '22 Update |

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| <p><i>Coach. RC and EBK outlined the communications to introduce these new hires and to address any questions.</i></p> | |
| <p>4. Close Session: Conference with Real Property Negotiations</p> | <p>3:40 – 4:05pm</p> |
| <ul style="list-style-type: none"> - Property: Valencia St, San Francisco, CA Agency Negotiation: Co-Heads of School Negotiating Parties: Board, Co-Heads of School Under Negotiation: Purchase and Sale Agreement <p><i>The results of closed session is that there were no actions taken.</i></p> | <p>Documents:</p> <ul style="list-style-type: none"> 4. Valencia St. Property Packet |
| <p>5. Finance & Fundraising</p> | <p>4:05 – 4:50pm</p> |
| <ul style="list-style-type: none"> - February '22 Financials <p><i>Edtec and RC presented cash options for critical months due to timing of state payments. RKC outlined approach to leverage capital campaign, including: setting up zero-interest revolving loan from LLC; and/or building in operating reserve contributions into all asks/commitments. The operating reserve could be framed as "infrastructure costs" to enable the expansion brought about via the new building, like core staffing and earmarked for current cash. This approach would illustrate the real cost of expansion, inclusive of both real property and operating expenses. The board emphasized the need to construct the capital campaign, with contributions to operations, to address cash shortages due to state payment timing.</i></p> <ul style="list-style-type: none"> - Fundraising <p><i>ME detailed the path to goal for 2021-22, including overview of remaining prospects, renewals and upgrades. There is \$250K left to raise for the year. The medium scenario would have us exceed goal for the year. Recommendation from the board was to focus on cash-flow in setting targets and securing multi-year commitments.</i></p> <ul style="list-style-type: none"> - 2022-23 Budgeting <p><i>RC presented priorities and assumptions for the 2022-23 budget. The board agreed to hold time in May to review initial draft budget. In May, board will look at PSA, lending terms, and fundraising.</i></p> <p><i>The board inquired about board expansion progress and the best meeting to pick up that work. The board agreed to come back to expansion in June. BN and AG to present.</i></p> | <p>Documents:</p> <ul style="list-style-type: none"> 5a. FY22 February Financial Package 5b. 2021-22 Fundraising Overview 5c. 2022-23 Budget Overview |
| <p>6. Consent Agenda</p> | <p>4:50 – 4:55pm</p> |
| <ul style="list-style-type: none"> - Approval of Previous Minutes <p><i>Action: 220127 Minutes Approved</i></p> <ul style="list-style-type: none"> - Presentation of Second Interim Report <p><i>Action: FY22 Second Interim Report Approved</i></p> <ul style="list-style-type: none"> - Renewal of Resolution Regarding the Brown Act and Finding of Imminent Risk to Health and Safety of In-Person Meetings | <p>Documents:</p> <ul style="list-style-type: none"> 6a. 220308 Minutes 6b. FY22 2nd Interim Report 6c. NSSF Resolution – Brown Act and Imminent Risk 6d. 2022-24 NSSF Zum Contract 6e. 220419 NSSF TEF Agreement 6f. 220414 NSSF Knapp Agreement 6g. 220412 NSSF BUP Agreement |

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| <p><i>Action: NSSF Resolution Brown Act and Imminent Risk Renewed</i></p> <ul style="list-style-type: none"> - 2021-22 Contract/Agreement Approval <p><i>Action: 2022-24 Zum Transportation Approved</i></p> <p><i>Action: TEF Agreement Approved</i></p> <p><i>Action: BUP Agreement Approved</i></p> <p><i>Action: Historic Preservation Consultant Approved</i></p> | |
| 7. Any Other Business | 4:55 – 5:00pm |
| <ul style="list-style-type: none"> - <i>Hold May '22 meeting date set 5/24</i> | |

*Pursuant to NSSF's 12/20/21 approved resolution in compliance with AB 361 all members of the Board of Directors as well as the Executive Team, will join the meeting via phone/video conference. No teleconference locations will be posted.

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**Anyone is welcome to attend the Board meeting. Please note that the Public Forum segment of the agenda is provided to the public for the opportunity to directly address the Board on any item on the agenda or any other issue regarding New School SF. If several people are present and want to speak before the Board, time allotted to each person may be limited. Members of the public may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.